

## CONTRACT & PROJECT MANAGEMENT

**Whatever your project, CT Management Group has a solution for you. Delivering your projects on time and on budget.**

CT Management's procurement, tendering, contract and project management support focuses on providing solutions to satisfy your time, budget and compliance pressures.

Our well-developed processes and procedures will ensure success.

Success begins with a clear vision and detailed scope. It ends with us delivering your project – on time and on budget.

For a comprehensive and thorough approach to your contract and project management, CT Management Group can provide professional and experienced support.

To find out more about our Contract and Project Management service, contact us on 1300 500 932.

### OUR SERVICES

- Contract Administration.
- Development of procurement processes.
- Preparing contract specifications and briefs.
- Managing the tendering process.
- Managing contract evaluations.
- Probity auditing services.
- Conducting risk assessments.
- Contract management and superintendent services.
- Project Management.
- Managing contract documentation.
- Policy and procedure development.
- Project review and performance audits.



CT Management Group specialises in providing independent financial advisory and leadership services to organisations.

## CT MANAGEMENT GROUP SERVICES

### Contract and Project Management

- Contract Specifications.
- Contract Management.
- Procurement Policies and Audits.

### Financial Services

- Strategic Resource Plan.
- Rating Strategies.
- Financial Sustainability Reviews.
- Long Term Financial Plans.

### Service Planning

- Service Plans.
- Service Reviews.
- Community Consultation.

### Asset Management

- STEP/NAMAF Program.
- Condition Assessments.
- Renewal Modelling.
- Asset Management Policy, Strategy and Plans.
- Benchmarking.
- GIS Audit & Data Consolidation.
- Waste Management.

### Organisation Development

- Organisation Performance Reviews.
- Council Plans.
- Business Plans.
- Investigations.
- Executive Coaching.
- Workforce & Succession Planning.
- Procurement.

### Professional Placements

- Senior Executive Recruitment.
- Professional Placements.
- CEO and Director Performance Plans and Appraisals.

## CT MANAGEMENT GROUP PRODUCTS

### Long Term Financial Plan

Designed to improve financial planning methodologies and highlight the importance of key strategies, our Long Term Financial Plan (LTFP) supports Council's financial sustainability.

### Service Cost Evaluation Model (SCEM)

SCEM enables Council to identify its range of services, review costs, service priorities and then define affordable levels of service. In combination with Council's LTFP, the financial sustainability can be assessed.

### Strategic Resource Plan (SRP)

A key medium term financial plan summarising resource forecasts over at least a four year term and forming part of the Council Plan (Vic only).

### Capital Works Evaluator

Designed to evaluate competing eligible capital works projects, the Capital Works Evaluator (CWE) assists Council in managing and prioritising its capital works program. In combination with the LTFP, Council's capital program, including whole of life cost, is indexed. Indexation rates are user defined.

### Financial Ratios Benchmarking

The financial ratio package provides benchmarks of Council's financial performance across a wide range of financial ratios.

### CT Connect

CT Connect is a flexible cloud based platform and has the following features:

- A cloud based service hosted by a reputable and reliable vendor.
- Software vendor independent.
- CT Connect can provide GIS, asset and condition data in various formats to suit the most popular vendor financial and asset management systems.
- Secure access by a Council via 'web' interface to access various data/services.
- Provides Councils with a menu of services/tools that can be purchased as and if required.
- Access to a library/knowledge base, benchmarking data etc.
- Promotes shared services for Councils.

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